



ERC Property Status Form

The Employee Relocation Council is a global community of professionals developing and sharing cost-effective, innovative, and caring solutions to support the mobile workforce.

Status Purpose: Inventory Marketing Assistance

To: _____ File #: _____

Report Period: Weekly Bi-weekly Monthly Period Covered: _____

Transferee: _____ Listing Agent: _____
Address: _____ Real Estate Firm: _____
City: _____ Phone No.: _____
State, Zip Code: _____ Fax No.: _____
Employer: _____ E-mail Address: _____

Subject Property Information

Commission: _____ Split: _____ Listing Expiration Date: _____
R & I completed since last report period: _____
Describe any incentives offered: _____

Market Activity

Showings (Total this Reporting Period): _____ Offers to Date: _____
Showings (Total since List Date): _____ # Listings in subject's price range: _____
of Comp. Sales since last report period: _____ # Sales this report period in subject's price range: _____
Price Range of Comp Sales: \$ _____ to \$ _____
Showings through MLS and/or other brokers: _____ # of new listings this report period in subject's price range: _____
Date of agent last inspection: _____ Date property was last cleaned: _____ Does property need cleaning? yes no
Feedback from prospective buyers/Agents: _____
Actions needed to sell in next 30 days: _____
Marketing plan for next 30 days: _____
Trend of overall market and economic conditions: _____
Competitive Concessions: _____
Is New Construction a major competitor? If yes, explain: _____
Open house date: _____ Broker open house date: _____

Representative Comparable Properties

DATA	CURRENTLY COMPETING/UNSOLD (Attach MLS Sheets)				CURRENTLY SOLD (Attach MLS Sheets)		
	SUBJECT	COMPETING 1	COMPETING 2	COMPETING 3	SOLD 1	SOLD 2	SOLD 3
Address							
Proximity to Subject							
Date First Listed							
Days on Market							
Original List Price	\$	\$	\$	\$	\$	\$	\$
Current List Price	\$	\$	\$	\$	\$	\$	\$
Contract Price					\$	\$	\$
Sales concessions					\$	\$	\$
Close Date							
Age							
Lot Size							
Style							
Bedrooms/Baths	/	/	/	/	/	/	/
Gross Square Feet							
Basement							
Garage/Carport Type							

Other comments: _____

Has this status been shared with the transferee? Yes No Report Date: _____

Completed by: _____ Agent's signature: _____