ONLINE EXAM AND COURSE POLICY

(Course Policy is subject to change as necessary to comply with DRE regulations)

*** Note: In order to take an online exam, you must have purchased and reviewed the applicable Real Estate Guide. If you have not purchased your Guide, click on the Buy CD, Buy PDF, or Buy Booklet tabs above.**

- All course exams require completion within one year from date of registration.
- Registration is required to activate exam access key(s), which are provided with purchase of the course.
- When you go online to take the exam, you will be required to accept the course policy and certify completion of the required study time before accessing the exam. DRE policy permits only 8 hours of study in any one 24 hour period.
- Online exams are timed, the time in minutes being equal to the number of questions on the open book exam.
- The exam is graded online on a pass/fail basis. Unanswered questions are marked as wrong. A passing grade is 70% or better.
- You are limited by the DRE to completion of final exams for a maximum of 15 credit hours during any one 24 hour period.
- The online final exam is available only by using the access key provided with the purchase of the Real Estate Guide.
- The exam is not downloadable or printable, in accordance with real estate regulations.
- When you pass the exam, a Certificate of Completion will be displayed on your computer screen and can be printed on any connected printer.
- Your Completion Certificate will also be available by logging onto http://www.car4exam.com, clicking on the tab "Print Certificate" on the home page, and supplying the requested information.
- If you do not pass the exam the first time, one retest may be taken at no additional charge within one year of the initial registration. The retake key will be found on your "no pass" notice. Once you use both your initial and retake keys, you can purchase a new key with its study guide by going to http://www.car4exam.com and clicking on the Buy CD, Buy PDF, or Buy Booklet tab above. If you order the PDF download version, you will save the shipping.
- In compliance with DRE regulations, the final exam questions and answers cannot be reviewed with students before, during, or after the exam.
- There is no refund for failure to achieve a passing grade.
- The DRE requires that you certify under penalty of perjury that you are the person who registered for the exam and that you have completed the required study time. The certification is done online before you start the exam.

DRE DISCLAIMER STATEMENT:

This course is approved for continuing education credit by the California Department of Real Estate. However, this approval does not constitute an endorsement of the views or opinions which are expressed by the course sponsor, instructor, authors or lecturers.

COURSE AND INSTRUCTOR EVALUATION (RE 318A):

An evaluation form is available on the Department of Real Estate Internet Web Site for online evaluation of coursese and instructors. This form can be accessed by visiting the DRE web site at www.dre.ca.gov and selecting the "Course & Instructor Evaluation" form listed under "On-line Services."