NOTICE TO RESPONDENT
DISCIPLINARY HEARING

_____ ASSOCIATION OF REALTORS®

Case No. _____

_____ vs._____
Complainant(s) Respondent(s)

_____ vs._____
Complainant(s) Respondent(s)

To:_____
Respondent(s)

Attached to this notice is a copy of a disciplinary complaint filed with this Association which names you as a respondent. The complaint alleges violations of the Code of Ethics, MLS rules or other membership and MLS duties. The complaint was reviewed by the Grievance Committee and referred for hearing before a panel of the Professional Standards Committee.

This matter will be processed by the Association in accordance with the rules and procedures of the Association. Please be advised that the proceedings regarding this matter must be kept confidential and that you have an obligation to maintain and protect this confidentiality. Under these rules, you have fifteen (15) calendar days from the date below in which to mail or file a written response to this complaint with the Association. Attached is a blank response Form D-3 for your use.

If you intend to file a written response, please include one (1) original and _____ copies for the other parties and the hearing Panel.

Dated: _____

_____
Signature
_____, Association Executive or Authorized Designee
Type or Print

Please mail or file response to:

_____ASSOCIATION OF REALTORS®

Attn: _____

Address _____

City, State, Zip_____

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