



## The NEW zipLogix Digital Ink®

zipLogix Digital Ink<sup>®</sup> is the digital signature solution designed for the real estate professional. The latest upgrade to the platform allows members to assign signature tasks easier than ever before.

## How to add Signature/Initial tags:



There are multiple locations inside zipForm<sup>®</sup> Plus to launch a digital Signature Packet. Click on any of the above buttons inside zipForm<sup>®</sup> Plus to begin. Users must then choose what forms the recipient will sign and who the actual recipients or signers are. When zipLogix Digital Ink<sup>®</sup> launches, follow the steps below:

- 1. Use the dropdown lists to toggle which signer(s)/form(s) will be edited
- 2. Add Signature/Task toolbar: Drag and drop tasks (signatures, initials, etc) from here, onto the form itself
- 3. Resize or otherwise edit the task fields with the controls on the right side of each task field
- 4. Send the email request for signatures, save your work, or quit the draft

< ВАСК		1 SELECT FORMS	2 3 elect parties ADD SIGNATURES	SEND >
	1.	Counter Offer	~	a. E E E
Signature				
Signature				
,TH	2. alesperson prior to (Date/Time). Offering party may withdraw this			
JH Initial	4. A second offer any time prior to receive 41 Broker/Salesperson by expiration of the		tance. If acceptance is not given to the offering party or their	
	41 Broken Salesperson by expiration of the	e lime for accepta	the	
Text	43		Danny Rand 3.	**
	44 45 Seller	Date	Buyer	IM/dd/yyyy
Checkbox	46	Dato	Danny Rand	Dato
	47			
Read	48 49			
	50			
Ack/Agree	51 Seller	Date	Buyer	Date
	52 53 NOTE: Any performance which is required to be completed on a Saturday, Sunday or a Holiday can be performed on the next business day.			
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