

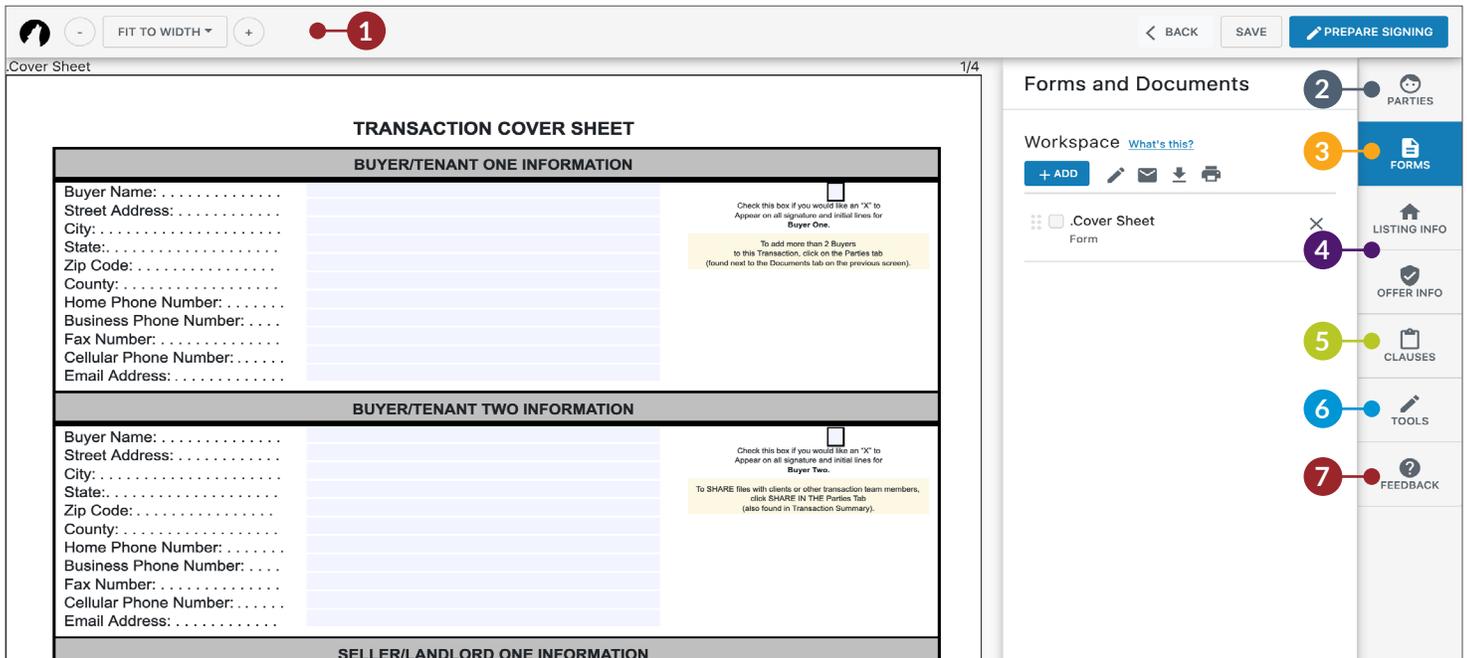
THE NEW FORMS EDITOR

QUICK START GUIDE

Real estate's favorite forms editor for Transactions (zipForm Edition) is more modern, intuitive, and features automation for better data flow and error-free forms.



Fill out multiple forms at once, add and personalize clauses in a few clicks, and more—get to know your new forms editor.



1

Top dashboard:

Zoom in/out or adjust width of your screen; edit the transaction name; and use buttons to return back to paper portion or continue to signing

2

Parties

All contacts related to your transactions and forms can be added, edited, deleted, or viewed

3

Forms

Add forms from transactions/libraries, or upload other files to build out the signature package before signings begin

4

Listing & Offer Info

Import MLS listings, tax records, and verify the right listings details have pulled in from other forms (the info in these sections will auto populate onto all other forms and vice-versa!)

5

Clauses

With advanced rich text editor functionality for better content and clause variables with automation capabilities

6

Tools

Add notes, highlight text, and more—plus set default markup settings for quicker markups for in the future

7

Leave feedback

Leave your feedback on the new platform so we can continually evolve the tool to meet your needs