



C.A.R. Consumer Mediation Center Program Overview for Prospective Panel Mediators

Panel Requirements

- Guide to C.A.R. Residential Purchase Agreement course, any format (online, live lecture, etc.), November 2014 revised RPA-CA
- Mediating Disputes under the RPA-CA Course
- 32 hours general mediation training (any reputable provider)
- Payment of \$500 application fee and an annual fee of up to \$500 thereafter for continued participation on the panel (renewal amount generally varies depending on volume of mediations assigned)

Ongoing Training

- C.A.R. real estate focused training (up to 4 hours), upon request by C.A.R.
- 4 hours general mediation training each 24 months

Experience

- Only experienced mediators accepted
- 10 mediations (2 hours or more hours in length) of real estate disputes within the past 5 years

Education

- Attorney in good standing or Bachelor's with BRE licensee in good standing (5 years' experience)

Mediator Obligations

- Provide suitable mediation facilities
- Coordinates scheduling of the mediation with the parties following assignment by the Program.
- Invoicing and collection of mediation fees (but not administration fees)

Updated November 1, 2018, visit www.consumermediation.org for full details.

- Provide prompt notice of changes to availability and agree to accept a minimum of 2 cases if offered each year
- Maintain your own insurance

Timing Issues

- Maximum of 2 business days to accept/decline mediation
- All parties/counsel contacted within 20 days to schedule mediation
- One 30-day extension available to parties (further extensions may be granted by the Program if mediator confirms the parties are progressing in good faith)
- Post mediation surveys required

Mediator Fees

- \$175/hour max. for each of the first 2 hours
- Standard published rate thereafter
- Deposit requirements: Default of 3 hours (may change at your discretion)
- Cancellation/continuance fees: Default of \$200 4+ days notice; \$500 3- days notice (change at your discretion)

Program Administration

- \$400 filing fee, payable to the Program. These are the only fees the Program collects for administration of the mediation. All other fees are invoiced by and paid to the mediator.
- Communications primarily via email
- Parties may select mediator or request one be assigned by the Program